

Dorset Health and Wellbeing Board

Minutes of the meeting held in the Conference Room, Dorchester Fire Station, Peverell Avenue West, Poundbury, Dorchester on Wednesday, 21 June 2017

Present:

Rebecca Knox (Chairman)

Members Attending

Ben Ansell (Chief Fire Officer, Dorset and Wiltshire Fire Authority), Steve Butler (Elected Borough/District Councillor (East Dorset District Council)), Benjamin Chennell (Local Executive Teams), Margaret Guy (Healthwatch), Mike Harries (Corporate Director for Environment and Economy, Dorset County Council), Jill Haynes (Elected County Councillor), Helen Horsley (Voluntary Sector), Bennett Low (NHS England), David Phillips (Director of Public Health, for Dorset, Bournemouth & Poole), Sara Tough (Corporate Director for Children, Adults and Community Services) and Mike Wood (Clinical Commissioning Group).

Reserve Members in Attendance

David Flagg (Elected Borough/District Councillor (Christchurch)), Andrew Kerby (Elected Borough/District Councillor (North Dorset)) and Alison Reed (Elected Borough/District Councillor (Weymouth & Portland)).

Officers Attending:

Graham Duggan (Head of Community Protection), Katherine Gough (Chief Pharmacist), Nigel Harvey-Whitten (Lead Commissioner (Health, Older People, Physical Disabilities, and Carers)), Rachel Partridge (Assistant Director of Public Health) and Helen Whitby (Senior Democratic Services Officer).

(Notes: (1) These minutes have been prepared by officers as a record of the meeting and of any decisions reached. They are to be considered and confirmed at the next meeting of the Dorset Health and Wellbeing Board to be held on **Wednesday, 13 September 2017**.

(2) Board agendas and reports are available via <https://www.dorsetforyou.com/countycommittees>)

Election of Chairman

11 **Resolved**
That Rebecca Knox be elected Chairman for the year 2017/18.

Appointment of Vice-Chairman

12 **Resolved**
That Forbes Watson be appointed as Vice-Chairman for the year 2017/18.

Apologies for Absence

13 Apologies for absence were received from Helen Coombes, Tim Goodson, David Haines, Rebecca Kirk, Patricia Miller, Forbes Watson and Simone Yule.

Code of Conduct

14 There were no declarations by members of disclosable pecuniary interests under the Code of Conduct.

Terms of Reference

15 The Board received their Terms of Reference.

Noted

Minutes

16 The minutes of the meeting held on 1 March 2017 were confirmed and signed.

Public Participation - Public Speaking

17 Public Speaking

There were no public questions received at the meeting in accordance with Standing Order 21(1).

There were no public statements received at the meeting in accordance with Standing Order 21(2).

Petitions

There were no petitions received at the meeting in accordance with the County Council's Petition Scheme.

Health and Wellbeing Locality Groups

18 The Board considered a report by the General Manager Public Health and Housing, Purbeck District Council. It was provided as a follow up to discussion at the previous meeting.

The Board noted that there were currently inconsistencies within the various Locality Groups across Dorset both in terms of performance and development. The report suggested ways to regularise the Groups in order to improve performance, address membership issues and formalise reporting mechanisms between the Groups and the Board. It was recognised that Groups would vary according to their local needs and the need for nominated representatives from the Board to be available to attend Group meetings as appropriate was highlighted. The report set out ways to achieve a more consistent approach across Dorset.

Members discussed the report and noted that district councils, health and family partnership zone boundaries were not coterminous. For clarity, they asked that a map showing Locality Group areas be provided so that the correct representation for meetings could be identified. The need for informal networking to take place outside of formal meetings and to facilitate cross boundary liaison was highlighted. It was suggested that the better developed Groups might provide support to those less well developed and that Group meetings be held midweek and at lunch times in order to facilitate GP attendance. The Board's backing to encourage stakeholders and agencies to attend Locality Group meetings was sought. The liaison role of district and borough council representatives between Groups and the Board was highlighted. Police and Fire and Rescue Service representation at Group meetings was also welcomed.

It was agreed that a position statement for each Locality Group, a map of their boundaries and timing of meetings would be provided for members.

The Board fully supported the report's recommendations.

Resolved

1. That the suggested membership of the Health and Wellbeing Locality Groups be agreed.
2. That the terms of reference for the Health and Wellbeing Locality Groups be agreed.
3. That the mechanism for feedback and partnership engagement of the work of

each Health and Wellbeing Locality Group be agreed.

4. That the Board fully supported the attendance of stakeholders and agencies at Locality Group meetings.
5. That a position statement for each Locality Group, a map of their boundaries and timing of meetings be provided for members.

Better Care Fund - Planning for 2017/19

- 19 The Board considered a report by the Corporate Director for Children, Adults and Community Services, Dorset County Council, which provided an update on progress with the national guidance on implementing the Better Care Fund (BCF) for 2017-19 and set out how the additional BCF monies allocated to Dorset County Council were planned to be spent over the next two years. A report had been considered at the last meeting on 1 March 2017.

It was noted that although the Government guidance was still to be published, plans as to how the additional money would be used over the next two years to deliver the Sustainability and Transformation Plan (STP) were continuing to be developed. Particular attention was drawn to the proposed change in governance arrangements for the 2017-19 plan by the introduction of the Dorset (West) Accountable Care Board and the need for district and borough councils to be integrated within them. Dorset was one of the first Accountable Care System Boards in the country and this would enable a more imaginative delivery and development of locality plans. It was recognised that the BCF funding should be linked to clear outcomes which had a positive impact.

As the accountable body it was important for the Board's members to understand what was to be delivered in order to be able to hold the appropriate bodies to account. Special reference was made to delayed transfers of care and the need for early intervention to help reduce these and for the health and wellbeing gap and parity of service provision across Dorset to be addressed.

With regard to the Dorset (East) Accountable Care Board, it was noted that their area was more complex in nature and more development work was needed as compared to the Dorset (West) Accountable Board. As far as possible, both Boards were aligned with a common strategy and recognition of the Sustainability Transformation Plan.

Resolved

1. That the investment and delivery plans of the BCF 2017-19, noting the suggested future governance for delivery and further reporting on progress to the Health and Well Being Board be approved.
2. That delegated authority to be given to the Corporate Director for Children, Adults & Communities, after consultation with the Chairman of the Health and Well Being Board, for the submission of a draft plan as part of the national assurance process if required before the next Health and Well Being Board.

Pharmaceutical Needs Assessment

- 20 The Board considered a report by the Consultant in Public Health on the Pharmaceutical Needs Assessment. The Board had responsibility for publishing the Assessment every three years and the next was due to be published in March 2018.

Resolved

That arrangements to ensure publication of the Pharmaceutical Needs Assessment, by April 2018 be approved and the Director of Public Health given authority to decide the final content after consultation with the Chairmen of the Bournemouth and Poole and Dorset Health and Wellbeing Boards.

Pharmaceutical Needs Assessment

21 The Board considered a report by the Consultant in Public Health which provided an update on progress with developing the Prevention at Scale delivery plan, which was the foundation of the Dorset Sustainability and Transformation Plan (STP).

It was noted that although all projects were progressing, some were moving at a faster pace than others and the informal part of the meeting would look at a number of projects in more detail.

Members noted that Dorset was ahead of other areas with regard to prevention being part of the STP and the introduction of the Accountable Care System. Attention was also drawn to the way that Dorset was using available information to target the limited resources available to areas where it was needed and to drive forward initiatives.

There was some discussion about the Melcombe Regis area of Weymouth which currently had the worst health outcomes and where the Melcombe Regis Board, led by the Borough Council, was trying to address this. Members noted that regeneration efforts in Boscombe to address deprivation and poverty had resulted in improved death rates. The possibility of linking these two areas was suggested along with how the work in Melcombe Regis would link to the work of the Locality Group so as to minimise any possible duplication of effort.

It was acknowledged that generally evidence was difficult to gather and that any evidence available should be held centrally and used to target services to best effect. The need to learn from other areas and for any targeted approach to be challenged to demonstrate that this was leading to improved outcomes was highlighted.

It was suggested that a communications release be issued to demonstrate areas of high risk and action being taken to address them. The Board were informed that Andrew Kerby, Chairman of the Dorset Community Safety Partnership, and the Assistant Director of Public Health had recently given a presentation on Prevention at Scale to a Dorset Councils' Partnership workshop. They were happy to make the same presentation to other organisations. He would liaise with the County Council's Communications Team about this.

Resolved

1. That the update on prevention at scale be noted.
2. That the ongoing work within the Board and back in their respective organisations that supports the aims, objectives and delivery plan for Prevention at Scale to be supported.
3. That officers explore the possibility of linking the work in Melcombe Regis and Boscombe and the Weymouth and Portland Locality Group.

Forward Work Plan

22 The Board considered a report by the Corporate Director of Public Health, Dorset, Bournemouth and Poole, which updated members on the current Forward Plan for Board meetings and events.

It was explained that the Forward Plan needed to be developed in light of the recent change of meeting format. It was explained that the formal section of the meeting would be followed by an informal session whereby prevention at scale case studies could be highlighted. The Forward Plan currently showed themes to be discussed but nothing about the case studies to be presented.

It was agreed that the Board should receive an update on the Sustainability and Transformation Plan at every meeting, that the next meeting should focus on one of the Locality Group areas and that Healthy Places be considered in March 2018.

The Director of Public Health suggested that the Board gain a better understanding of how the various elements it had responsibility for fitted together so the necessary action to address any shortfalls could be taken. This was supported.

Resolved

1. That an update on the Sustainability and Transformation Plan be provided at every meeting.
2. That an item on one of the Locality Group areas be provided for the next meeting.
3. That an item on Healthy Places be added to the Forward Plan for the March 2018 meeting.
4. That an item to help the Board gain a better understanding of how the various elements it had responsibility for fitted together be added to the Forward Plan.

Meeting Duration: 2.00 pm - 3.00 pm